

MOD IV FILE LAYOUT CHANGES DESIRED

Expand/change the owner field:

1. increase the length from 35 to 45 or 50 and add a second owner name field of the same length
2. split the field into last name, first name, middle initial – but still increase the total length, and add a second owner name field of the same design and length

Expand the street address field (mailing address of the owner)

1. add another line (street 1 and street 2)
2. increase both lines from 25 to 30 or 35

Increase the length of the property location field

Add information for the class 4 properties: (commercial)

1. add a field that allows for the description of the field – ex: fast food, retail and residential, the name of the business
2. add a field for the number of units (ex: number of stores in a mall)
3. increase the length of the square footage field from 6 to 8 or 9
4. add a field which can provide information for multi-family ownership (ex: shore properties)
5. Add a field which allows for identification and/or description of mixed use (retail and residential) and the percentages of each
6. expand property class codes to identify co-ops, continuing care facilities and/or assisted living units

Add a comment field(s) to be utilized for entering ownership, building description information, etc.

Add a field for sewer account codes

Add another Mortgage Account Number field and Billing Code field – for 2nd mortgages

Increase the length of all assessment and tax fields to 11 or 12

Change the Land Dimension field so it calculates acreage on all lots, and allows the entry of irregular lot sizes